

12/12/23

**HEARTLAND COMMUNITY COLLEGE BOARD OF TRUSTEES
1500 W. RAAB ROAD, NORMAL, IL
COMMUNITY COMMONS BUILDING 1406/07
DECEMBER 12, 2023**

6:00 PM PUBLIC HEARING

Members Present: Becky Ropp, Janet Hood, Mary Campbell, Josh Crockett, Cecelia Long, Tom Whitt, Andria Merkle

Members Absent: Jeff Flessner

Others Present: Andy Litwiller, Angie Coughlin, Christina Schulz, Lori Miller, Amy Pawlik, Barb Leathers, Terrance Bond, Scott Bross, Sam Overton, Sarah Diel-Hunt, Rick Pearce, Chris Downing, Danny Mathews, Scott Bolbeck, Steve Fast, Jason Nelson, Josh Woods, Jean-Marie Taylor, Janik Mateusz (Pantagraph), others

Chair Becky Ropp called the public hearing to order at approximately 6:01 pm. Trustee Janet Hood motioned to adopt the agenda, seconded by Trustee Tom Whitt. The motion passed unanimously. Sam Overton gave a presentation regarding the proposed 2023 tax levy. There were revisions since the preliminary presentation, and a Truth in Taxation notice will be sent to the newspaper for posting following tonight's meeting. There were no verbal or written comments submitted during the public hearing. With no comments, Trustee Hood made a motion to adjourn at approximately 6:08. Trustee Andria Merkle seconded the motion. The motion passed unanimously.

6:10 PM REGULAR MEETING OF THE BOARD

Chair Ropp called the regular portion of the meeting to order at 6:10.

ADOPT THE AGENDA

Trustee Merkle made a motion to adopt the agenda, seconded by Trustee Josh Crockett. The motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

PRESIDENT'S REPORT

President Keith Cornille began the meeting by thanking staff for the quick turnaround on tonight's meeting, given it was a week earlier in the month. He also acknowledged Sam Overton's service as Interim VP of Finance and Administration. On tonight's agenda is a

contract for a new permanent VP of Finance and Administration, Noah Lamb, who will start on January 22, 2024. President Cornille gave a brief overview of Noah Lamb's background.

Heartland is presenting to the McLean County Board on Thursday. Chair Ropp and Trustee Crockett are leading the presentation. In January, there will be a special "sneak peek" of the Ag Complex for key donors on January 10 and a ribbon cutting on January 31. A date for the ribbon cutting of the Advanced Manufacturing project is anticipated during the last week of February.

President Cornille showed two commercials, one featuring the Ag Complex and the other Advanced Manufacturing, recently completed by Marketing.

President Cornille thanked those who attended the ACCT Governance Leadership Institute that took place recently at Heartland. He indicated that the Board had employee count numbers at their seats. He also reviewed the evening's agenda.

COLLEGE SPOTLIGHT: FY23 CONTINUING EDUCATION

VP of Academics Rick Pearce introduced Angie Coughlin to give a presentation regarding the Continuing Education program. Angie introduced the CE staff present at the meeting and proceeded to give a high-level overview of CE programs, enrollment, revenue, and accomplishments. Enrollment is up overall but lags behind pre-COVID numbers. Revenue is up also. Coughlin reviewed the past few years of program history as well as FY24 so far. Coughlin highlighted FY23 accomplishments, such as the modernization of the Challenger Learning Center, moving traffic safety school online for the four-hour class, completing a second year with Nussbaum trucking school, and an uptick in customized training requests. CE is moving to a new registration software that will make registration more efficient for students and staff. Questions and discussion with the Board ensued.

CABINET REPORTS

Rick Pearce reported that the semester is wrapping up with finals week this week. He also acknowledged Professor Johanna Darragh who was recently appointed by the Governor to the Illinois Early Childhood Education and Care Transition Advisory Committee.

VP of Enrollment and Student Services Sarah Diel-Hunt reported that it is 36 days from the start of spring term. Right now, compared to last year, Heartland is running up in headcount and credit hours. Overall enrollment seems to be getting back to pre-COVID numbers, with total undergraduate headcount up about 5% from the spring 2020 term. Regular enrollment is also running up (excludes CollegeNOW). New student enrollment is up 34% this spring. All SEM focus areas of growth are also "in the green," including recent high school grads, minority enrollment, students 25+, and career and technical work ready programs. Sarah Diel-Hunt also gave an Athletics update, reporting that esports has earned three recent national titles.

Amy Pawlik shared news about a state grant that HCC received for its HALO program for next calendar year in the amount of \$264,000, which will be used to expand programming in the Pontiac area, field trips, and for other items.

FINANCIAL REPORT

Trustee Janet Hood gave a report from the Finance Committee. During this afternoon's Finance Committee meeting, HR provided the process and recommendation for the employee wage and benefits consultants; the process is underway. The Finance Committee reviewed pertinent items on the regular board meeting's agenda. Facilities provided an update on projects.

President Cornille said that the Board will begin to hear preliminary information about the FY25 budget in January.

TRUSTEE REPORTS

ICCTA

Trustee Tom Whitt mentioned the upcoming ACCT Legislative Summit in Washington D.C. and encouraged interested Board members to let staff know if they want to attend so that travel arrangements can be made. Heartland recently hosted the ICCTA/ACCT Governance Leadership Institute. Trustee Whitt asked Chair Ropp and Trustee Mary Campbell for any remarks on the event; both said it was fantastic overall and had many meaningful topics incorporated in the material.

STUDENT TRUSTEE

Trustee Andria Merkle recognized members from SGA in the audience. Last month SGA presented their goals at the Board dinner. Trustee Merkle reminded the Board of these goals, which are focused on boosting involvement and engagement. SGA has had some fun meetings to wrap up the semester, such as a recent student leader celebration.

CONSENT AGENDA

A motion was made by Trustee Whitt and seconded by Trustee Merkle to approve the Consent Agenda:

- Approval of Bills
- Minutes: November 21, 2023 Workshop and Regular Meeting
- CY 2024 Board Meeting Calendar
- Board Policy 6.9 Language Change: Paid Leave for All Act – 2nd Reading
- New Certificate Program – Cannabis Dispensary Operations

The motion passed unanimously.

NON-PERSONNEL

Trustee Cecelia Long made a motion to pass the Protection, Health & Safety/Life/Safety Projects Approval item. Trustee Crockett seconded. The motion passed unanimously.

Trustee Janet Hood made a motion to pass the 2023 Tax Levy Resolution item. Trustee Whitt seconded. The motion passed unanimously.

Sam Overton gave a brief overview of the Approval of Workforce Development Center/Student Center Facilities Project item. Trustee Merkle made a motion to pass the motion. Trustee Crockett seconded. The motion passed unanimously.

Trustee Crockett made a motion to pass the Approval of Bids for Workforce Development Center/Student Center Facilities Project item. Trustee Hood seconded the motion. The motion passed unanimously.

Trustee Long made a motion to pass the Welding Equipment Bids item. Trustee Campbell seconded. The motion passed unanimously.

PERSONNEL

Trustee Crockett made a motion to pass the Monthly Personnel Actions item. Trustee Whitt seconded. The motion passed unanimously.

President Cornille explained the emeritus status process and how it is intended to keep people connected to the campus after leaving the institution, when they meet certain requirements. Trustee Merkle made a motion to pass the Emeritus Designation item. Trustee Crockett seconded the motion. The motion passed unanimously.

President Cornille once again gave a brief overview of Noah Lamb's professional background. Trustee Hood made a motion to pass the Noah Lamb Employment Contract item. Trustee Campbell seconded, and the motion passed unanimously.

ADJOURNMENT

At approximately 7:27pm, Trustee Whitt made a motion to adjourn the meeting, which was seconded by Trustee Hood. The motion passed unanimously.


Becky Ropp, Chair


Josh Crockett, Secretary